FLOOD Emergency kit checklist

A well-stocked Flood emergency kit forms part of the essential advance planning for flood events. The Action Plan Leader is responsible for checking and maintaining the kit, which should contain the following:

Contact details

Contact	Name/s	Number/s
Action Plan Leader		
Emergency Action Team		
Plumber		
Electrician		
HVAC contractor		
Building owner		
Senior management		
Suppliers		
Insurance broker		

EMERGENCY SERVICES
Police
Fire



- A copy of the document Flood action plan, for reference;
- · Instructions for the safe shut down of vulnerable and/or critical processes and data processing equipment;
- Emergency supplies as follows (tick the box if available, date and sign):

Item	Available in kit?	Date checked	Signed
3-day supply of drinking water and non-perishable food		1 1	
First aid kit/medical supplies		/ /	
Two-way radios or mobile phones with spare batteries/charger leads;		1 1	
Emergency lighting, torches and spare batteries		/ /	
Emergency radio (battery, solar or crank powered)		/ /	
Portable pumps and hose		1 1	
Hand and power tools		1 1	
Plastic covers and tarpaulins		/ /	
Whistles to signal and direct attention during and after the fire		1 1	
Blankets and extra clothing		/ /	

· Print off and keep the latest completed and signed copy of this checklist in the Flood emergency kit.

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